Private and Confidential

Mrs Julie Harris Orchard House Surgery ABTHC South William Street Workington Cumbria CA14 2ED

Improving Practice Questionnaire Report

Orchard House Surgery

February 2015





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11 February 2015

Dear Mrs Harris

This report outlines your patient feedback from the Improving Practice Questionnaire (IPQ). Your results have been illustrated in tables and graphs with associated benchmarks where applicable. Details of score calculation and statistical methods have been provided to help you in the interpretation and understanding of your results. You will also receive an A4 poster summarising your results and a certificate of completion which you may like to display to patients to indicate that you value their views in order to inform positive change within your practice.

If you are carrying out this survey in order to help meet the requirements of the patient participation directed enhanced service (DES) for GMS contract, a guidance template for discussion of these local survey findings and an action plan have been included which may help facilitate discussions with your patient reference group (PRG).

The format of this report has been updated, which we hope will provide you with a clearer picture of performance.

We hope these results give you useful feedback as to how patients rated the practice and its service, and provide you with a basis for reflection. In order to enable us to improve our services we would be grateful if you could complete a feedback form using the following link:

http://www.cfepsurveys.co.uk/questionnaires/feedback/default.aspx?psid=181686

Please contact the office on 0845 5197493 or reports@cfepsurveys.co.uk if you require further information about your report.

Yours sincerely

CFEP UK Reports Team

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Introduction

About the IPQ

The IPQ is a well-established questionnaire widely used in the UK.

Since 2004, over 3,000,000 patients have completed an IPQ providing valuable patient feedback to over 4,000 practices and over 16,000 health practitioners, many of these practices and health practitioners having completed the survey on more than one occasion.

Extensive published validation studies have established that the IPQ is a reliable and sensitive tool: accurately measuring patient satisfaction in designated areas and is sensitive to change - if the IPQ is carried out on more than one occasion any change in patient perception of service can be clearly and reliably monitored.

This report outlines the feedback that has been collected and analysed from a sample of your patients. Full explanation on how to interpret this information can be found in the report. We hope that this feedback is useful and a basis for reflection.

A sample of the IPQ questionnaire is included at the end of this report for reference.

About the benchmarks

Benchmarks are a useful guide as to how your practice performed in relation to all the practices who have carried out an IPQ survey. Benchmark data provided relates to either all practices or according to practice list size (the practice list size benchmarks displayed in this report are representative of your practice), as we have established this plays a part in scores achieved. However, it should be noted that other factors such as geographical location and clinical setting may also affect scores and benchmarks may not always be truly representative. Furthermore as it is not mandatory for a practice to carry out an IPQ survey, benchmarks provided are effectively based on data collected from a *volunteer* sample. Volunteer samples often perform better than an 'average' sample which could make the benchmarks provided artificially high.

Your feedback

From the report you will be able to clearly pinpoint areas where you scored well and also those areas where you might feel that improvements may be needed. However, it is advisable to take time to assimilate all the feedback and to avoid scanning the report and noting specific scores on which too much emphasis can be placed. In fact, the clearest reflection of patient satisfaction can often be seen in the frequency and distribution of patient ratings and in their written comments.

A page by page guide to the interpretation of your report has been incorporated in the supporting documentation at the end of this report which you may find useful.

Other useful information

Together with your report you will receive:

- An A4 poster: to enable you to share the results of your local survey with the patients in your practice.
- A 'Guidance template for discussion of local findings and action plan': completion of which may help you meet the requirements of the patient participation directed enhanced services (DES) for GMS contract, if required.

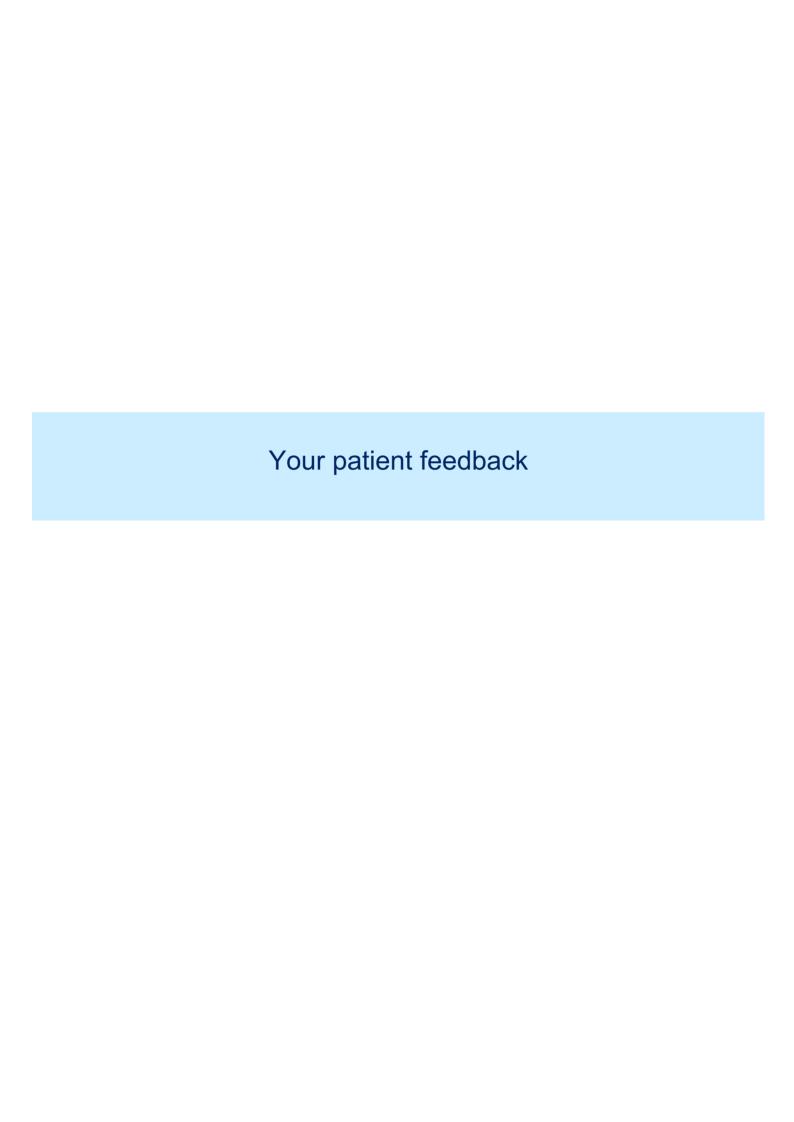


Table 1: Distribution and frequency of ratings, questions 1-28

Question	Poor	Fair	Good	Very Good	Excellent	Blank/spoilt
Q1 Opening hours satisfaction	1	14	64	50	33	5
Q2 Telephone access	4	21	62	53	25	2
Q3 Appointment satisfaction	2	16	67	47	28	7
Q4 See practitioner within 48hrs	17	44	49	36	12	9
Q5 See practitioner of choice	13	42	58	26	15	13
Q6 Speak to practitioner on phone	9	26	63	33	11	25
Q7 Comfort of waiting room	1	16	68	50	22	10
Q8 Waiting time	12	46	61	31	7	10
Q9 Satisfaction with visit	0	9	54	63	33	8
Q10 Warmth of greeting	0	12	59	49	39	8
Q11 Ability to listen	1	12	54	50	40	10
Q12 Explanations	0	11	51	56	38	11
Q13 Reassurance	0	12	54	56	35	10
Q14 Confidence in ability	0	12	46	52	44	13
Q15 Express concerns/fears	2	16	47	51	38	13
Q16 Respect shown	1	12	43	55	44	12
Q17 Time for visit	2	15	49	58	32	11
Q18 Consideration	1	12	57	52	31	14
Q19 Concern for patient	1	14	61	46	33	12
Q20 Self care	1	15	58	46	29	18
Q21 Recommendation	1	13	51	48	40	14
Q22 Reception staff	1	9	44	56	42	15
Q23 Respect for privacy/confidentiality	1	11	47	56	38	14
Q24 Information of services	1	8	50	58	32	18
Q25 Complaints/compliments	4	9	64	39	22	29
Q26 Illness prevention	3	9	62	46	16	31
Q27 Reminder systems	4	12	51	39	22	39
Q28 Second opinion / comp medicine	3	16	51	36	12	49

Blank/spoilt responses are not included in the analysis (see score explanation)



Table 2: Your mean percentage scores and benchmarks from all participating practices

About the practice Q1 Opening hours satisfaction Q2 Telephone access Q3 Appointment satisfaction Q4 See practitioner within 48hrs Q5 See practitioner of choice Q6 Speak to practitioner on phone Q7 Comfort of waiting room	65 61 63 47 48 52 62 46	National mean score (%) 69 62 68 62 58 61	Min 23 13 23 18 22 25	Lower quartile 64 53 63 54 48	68 63 68 62	73 71 74	92 92 92
Q1 Opening hours satisfaction Q2 Telephone access Q3 Appointment satisfaction Q4 See practitioner within 48hrs Q5 See practitioner of choice Q6 Speak to practitioner on phone	61 63 47 48 52 62	62 68 62 58 61	13 23 18 22	53 63 54	63 68	71 74	92
Q2 Telephone access Q3 Appointment satisfaction Q4 See practitioner within 48hrs Q5 See practitioner of choice Q6 Speak to practitioner on phone	61 63 47 48 52 62	62 68 62 58 61	13 23 18 22	53 63 54	63 68	71 74	92
Q3 Appointment satisfaction Q4 See practitioner within 48hrs Q5 See practitioner of choice Q6 Speak to practitioner on phone	63 47 48 52 62	68 62 58 61	23 18 22	63 54	68	74	
Q4 See practitioner within 48hrs Q5 See practitioner of choice Q6 Speak to practitioner on phone	47 48 52 62	62 58 61	18 22	54			92
Q5 See practitioner of choice Q6 Speak to practitioner on phone	48 52 62	58 61	22		62		
Q6 Speak to practitioner on phone	52 62	61		48		70	96
	62		25	. •	57	65	95
Q7 Comfort of waiting room		0.0	20	54	61	67	92
-,	16	66	27	60	66	71	90
Q8 Waiting time	40	56	25	50	56	62	90
About the practitioner							
Q9 Satisfaction with visit	69	80	41	76	81	85	97
Q10 Warmth of greeting	68	82	45	78	82	86	96
Q11 Ability to listen	68	82	46	78	83	87	97
Q12 Explanations	69	81	42	77	81	85	97
Q13 Reassurance	68	79	41	75	80	84	98
Q14 Confidence in ability	71	82	43	79	83	87	99
Q15 Express concerns/fears	67	80	45	76	81	85	96
Q16 Respect shown	71	84	49	80	85	88	98
Q17 Time for visit	67	79	38	75	80	84	96
Q18 Consideration	66	79	41	75	79	83	98
Q19 Concern for patient	65	80	43	76	80	84	97
Q20 Self care	65	79	38	75	79	83	97
Q21 Recommendation About the staff	68	81	41	78	82	86	99
Q22 Reception staff	71	76	29	72	77	81	96
Q23 Respect for privacy/confidentiality	69	76	43	72	76	80	96
Q24 Information of services	69	73	29	68	73	77	96
Finally	00	73	23	00	73	11	30
Q25 Complaints/compliments	62	66	31	62	66	70	96
Q26 Illness prevention	62	69	34	64	68	72	96
Q27 Reminder systems	62	68	27	63	68	72	96
Q28 Second opinion / comp medicine	58	67	30	62	67	71	96
Overall score	64	73	35	69	73	77	95

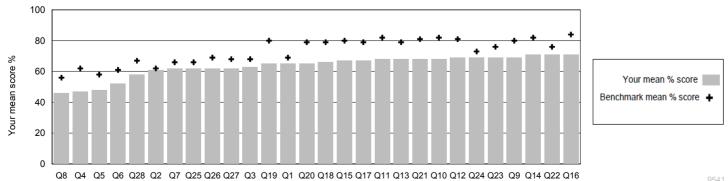
Your mean score for this question falls in the highest 25% of all means Your mean score for this question falls in the middle 50% of all means Your mean score for this question falls in the lowest 25% of all means

*Based on data from 927 practices carrying out 1,326 surveys between April 2010 and March 2013 with 25 or more responses.

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient ratings per question is achieved (see table 1). In the event that there are less than 5 patient responses for any question, the corresponding score will not be illustrated.

Please see the supporting documents at the end of this report for percentage score calculation and quartile information.

Graph 1: Your mean percentage scores in ascending order of performance with benchmark mean scores from all participating practices





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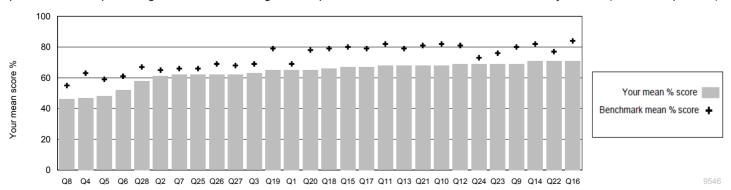
Table 3: Mean percentage scores and benchmarks by practice list size (4001-6000 patients)

	Your mean		Bench	mark dat	a (%)*		
	score (%)	National mean score	Min	Lower quartile	Median	Upper quartile	Max
About the practice							
Q1 Opening hours satisfaction	65	69	50	65	69	73	88
Q2 Telephone access	61	65	29	58	66	73	86
Q3 Appointment satisfaction	63	69	45	64	70	75	89
Q4 See practitioner within 48hrs	47	63	31	55	63	71	89
Q5 See practitioner of choice	48	59	32	51	60	66	87
Q6 Speak to practitioner on phone	52	61	35	55	61	68	86
Q7 Comfort of waiting room	62	66	42	60	66	72	86
Q8 Waiting time	46	55	26	49	56	61	83
About the practitioner							
Q9 Satisfaction with visit	69	80	59	76	81	85	93
Q10 Warmth of greeting	68	82	62	78	83	87	94
Q11 Ability to listen	68	82	61	78	83	87	94
Q12 Explanations	69	81	61	77	81	86	92
Q13 Reassurance	68	79	59	75	80	84	92
Q14 Confidence in ability	71	82	62	78	83	87	93
Q15 Express concerns/fears	67	80	59	76	81	85	92
Q16 Respect shown	71	84	64	80	85	88	94
Q17 Time for visit	67	79	56	75	80	84	91
Q18 Consideration	66	79	58	75	80	84	91
Q19 Concern for patient	65	79	57	75	80	84	91
Q20 Self care	65	78	58	74	79	84	90
Q21 Recommendation	68	81	59	77	82	86	92
About the staff	00	.	00	, , ,	02	00	02
Q22 Reception staff	71	77	58	73	78	81	91
Q23 Respect for privacy/confidentiality	69	76	58	73	77	80	91
Q24 Information of services	69	73	55	69	74	77	90
Finally							
Q25 Complaints/compliments	62	66	43	62	68	71	85
Q26 Illness prevention	62	69	47	65	70	73	87
Q27 Reminder systems	62	68	44	64	69	73	86
Q28 Second opinion / comp medicine	58	67	45	63	68	72	86
Overall score	64	73	53	70	74	78	88

Your mean score for this question falls in the highest 25% of all means Your mean score for this question falls in the middle 50% of all means Your mean score for this question falls in the lowest 25% of all means

See the supporting documents at the end of this report for percentage score calculation and quartile information.

Graph 2: Your mean percentage scores in ascending order of performance with benchmark mean scores by list size (4001-6000 patients)





^{*}Based on data from 184 practices carrying out 263 surveys between April 2010 and March 2013 with 25 or more responses.

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient responses per question is achieved. In the event that there are less than 5 patient responses for any question, this score will not be illustrated.

Table 4: Your patient demographics

Number of patient responses by category, your mean percentage scores and benchmarks by practice list size (4001-6000 patients)

responses score	Matianal					
(%) m	National nean score (%)	Minimum	Lower Quartile	Median	Upper Quartile	Maximur

Age

Under 25	10	64
25 - 59	71	64
60 +	74	63
Blank	12	64

71	46	65	71	76	90
73	52	68	74	78	87
75	51	72	76	79	89
71	39	66	72	76	100

Gender

Female	96	63
Male	56	66
Blank	15	58

73	53	70	74	78	89
74	52	70	75	79	87
72	44	66	72	78	98

Visit usual practitioner

Yes	108	63
No	42	64
Blank	17	65

75	57	72	76	80	90
70	48	65	70	75	88
72	48	67	72	77	93

Years attending

< 5 years	18	64
5 - 10 years	13	67
> 10 years	125	63
Blank	11	62

73	52	68	73	78	94
72	52	68	74	78	87
74	53	71	75	78	91
71	43	66	71	78	92

^{*}Based on data from 184 practices carrying out 263 surveys between April 2010 and March 2013 with 25 or more responses.

Demographic category mean percentage scores are calculated from all the ratings from all questions for that demographic group.

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient ratings per category is achieved. In the event that there are less than 5 patient responses for any question, the corresponding score will not be illustrated.

Please see the supporting documents at the end of this report for percentage score calculation and quartile information.





Table 5: Your current and previous mean percentage scores

	Current scores	29/01/2014	19/02/2013	31/01/2012
Q1 Opening hours satisfaction	65	67	68	65
Q2 Telephone access	61	63	65	62
Q3 Appointment satisfaction	63	67	64	62
Q4 See practitioner within 48hrs	47	51	50	49
Q5 See practitioner of choice	48	49	49	44
Q6 Speak to practitioner on phone	52	53	51	50
Q7 Comfort of waiting room	62	66	66	68
Q8 Waiting time	46	52	42	46
Q9 Satisfaction with visit	69	74	73	72
Q10 Warmth of greeting	68	72	72	72
Q11 Ability to listen	68	75	74	74
Q12 Explanations	69	76	74	74
Q13 Reassurance	68	74	72	71
Q14 Confidence in ability	71	77	74	75
Q15 Express concerns/fears	67	74	72	73
Q16 Respect shown	71	76	75	76
Q17 Time for visit	67	74	73	74
Q18 Consideration	66	72	70	71
Q19 Concern for patient	65	72	70	70
Q20 Self care	65	72	70	72
Q21 Recommendation	68	76	72	74
Q22 Reception staff	71	76	76	81
Q23 Respect for privacy/confidentiality	69	75	72	78
Q24 Information of services	69	73	69	74
Q25 Complaints/compliments	62	65	63	64
Q26 Illness prevention	62	66	65	66
Q27 Reminder systems	62	66	66	66
Q28 Second opinion / comp medicine	58	65	64	63
Overall score	64	69	67	67
			1	1



All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

Any comments about how this practice could improve its service?

- Nothing.
- Yes! Consider disabled badge holders. Impossible when staff use badge spaces.
- Times, as I work varied shifts and is hard to get in with them.
- Need more up to date magazines.
- I was sorry to lose one doctor, he had been our family doctor for years.
- More available appointments. Reception answering phones at 8:30am as stated they do! When clearly they don't.
- Sometimes the waiting time is too long, but today it was brilliant.
- None whatsoever.
- Don't visit surgery very often. Always happy with help and treatment.
- Cannot comment about complaints procedure, never had to make one.
- Not having to wait so long for an appointment.
- Not needed.
- Telephone answering often takes a while, but I think this is a minor gripe in the scheme of things.
- Make waiting room bright as a dull room is not nice when you're waiting for news or if you're getting tests done.
- Nurses to work to same time as doctors, 6:30pm.
- Not much bad to say except doctors always jump to the conclusion that it's anxiety even when it's clearly not.
- Everything okay.
- Reception team great!
- Satisfied with the service.
- This practice has served me well for all my years.
- No, I am happy with it as is.



All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

Any comments about how the doctor/nurse could improve?

- Listen more and don't just say it's viral.
- I tried a home call out and unable to get a doctor out. It turned out I was seriously ill.
- That is up to them. They are all very courteous.
- Sometimes have been kept waiting 20 minutes or more when have appointment to see nurse and I know no one is in with them.
- Smile and make you feel comfortable (not a pain).
- I was very happy with my visit today.
- One doctor needs empathy, always feel uncomfortable in his surgery, everyone else is fine.
- No, one doctor is a very nice person!
- Physically examine more.
- No, everything is okay.
- I cannot fault them.





Supporting documents

Details of score calculation

The score provided for each question in this questionnaire is the mean (average) value of all of the ratings from all patients who completed the question. It is expressed as a percentage - so the best possible score is 100%.

Example using data from your Q1 Opening hours satisfaction

Total number of patients responses = 167

Questionnaire rating scale	Poor	Fair Good		Very Good	Excellent	Blank/spoilt
Number of ratings	1	14	64	50	33	5
Value assigned to each rating	0	25	50	75	100	n/a

(number of Poor ratings x 0) + (number of Fair ratings x 25) + (number of Good ratings x 50) + (number of Very Good ratings x 75) + (number of Excellent ratings x 100)

(Total number of patient responses - number of blank/spoilt)

= (1 x 0) + (14 x 25) + (64 x 50) + (50 x 75) + (33 x 100) = 10,600/162

Your mean percentage score for Q1 = 65%

Explanation of quartiles

In statistics a quartile is any one of the three values that divide data into four equal parts, each part represents ¼ of the sampled population.

Quartiles comprise:

Lower quartile, below which lies the lowest 25% of the data. The median, cuts the data set in half

Upper quartile, above which lies the top 25% of the data

Please note that the benchmarks presented in this report are based on data obtained from a volunteer sample of practices, and as such may be artificially high.

Question	Your mean score (%)
Q1 Opening hours satisfaction	65

	Benchmark data (%)*						
Min Lower Median Upper Max quartile							
23	64	68	73	92			

*Based on data from 927 practices carrying out 1,326 surveys between April 2010 and March 2013 with 25 or more responses.



Supporting documents

Page by page guide to the interpretation of your report

Page 1

The frequency distribution table (table 1) shows the number of patient ratings from poor to excellent and the number of 'blank/spoilt' responses for every question (a blank response is where a patient did not respond to the question and a spoilt response is where more than one tick box option was chosen or if the questionnaire was defaced). If these values are added up, for any one question, this will equate to the total number of patients surveyed (shown in the top right hand corner of the page). This table clearly shows the degree of satisfaction patients have with each aspect of the practice considered. Please note the spread of the ratings. Are they widely spread or closely packed around one or two specific ratings? One or two higher or lower ratings can make a big difference to your mean percentage scores illustrated in tables 2 and 3.

Page 2

The mean percentage score and benchmark table (table 2) illustrates your mean percentage scores for each question calculated from the data in table 1. Each score is the mean (average) score calculated from valid patient ratings (i.e. not the blank/spoilt responses) expressed as a percentage (see score calculation sheet also in the supporting document section of your report). It has been established by our statisticians that the reliability of your patient feedback for any one question may be marginally reduced if less than 25 valid patient responses is achieved (this number can be determined from table 1). In the event that there are less than 5 patient responses, the corresponding score for the question will not be illustrated.

Your scores have been displayed in colour coded boxes to indicate how your score falls within the benchmark data (within the highest 25%, the middle 50% or the lowest 25% of all the mean percentage scores achieved by all practices in the benchmark sample). The provenance of the benchmark data is provided in the footer below the table.

Graph 1 illustrates your mean percentage scores in ascending order of performance with benchmark means from all participating practices.

Page 3

Table 3 and graph 2 are the same as for page 2, but with benchmarks provided relevant to your practice list size. Evidence indicates that practices with smaller list sizes tend to perform better than those with larger list sizes.

Page 4

Table 4 shows the number of patient responses from each 'demographic' group detailed on the questionnaire i.e. age, gender, if the patient saw their usual practitioner or not and the number of years attending the practice. Demographic category mean percentage scores are calculated from all the ratings from all questions for that demographic group. Associated benchmark mean scores relevant to your practice list size are also provided.

The same criteria concerning reliability of the feedback as explained in Page 2 above applies.

Page 5

Table 5 lists your current scores for each question together with scores from your last 3 surveys (if applicable) for comparison.

Page 6

Patient comments usually reflect scores achieved. The IPQ was designed to simulate the patient's chronological journey through their visit to the practice. Although the questions in the IPQ are generic, comments can pinpoint specific issues identified by the patient from any part of this journey. If there is a particular problem within the practice e.g. getting through in the morning on the telephone or the lack of chairs in the waiting room suitable for the elderly, this can be clearly picked up in the themes and frequency of comments.

In order to ensure patient anonymity, any personal identifiers are removed. In the unlikely event that we receive a written comment which might relate to serious professional misconduct (e.g. allegations of sexual assault), the comment would be referred to our Clinical Associate who would discuss the matter with you.



Improving Practice Questionnaire



>	Org ID
OFFICE USE ON	Survey ID
	Practitioner ID

You can help this general practice improve its service

- This practice would welcome your honest feedback
- · Please read and complete this survey after you have seen the
- All the information provided by patients is put together in a report for the practice. Your answers will not be identifiable.
 Any comments you make will be included but all attempts will be made to remove information that could identify you.
- Once completed, please return this survey to reception in the envelope provided

Please mark the box like this with a blue or black ball-point pen. If you change your mind just cross out your old response and make your new choice.

When giving your feedback, please only consider the consultation you have had today.

Ab	out the practice	Poor	Fair	Good	Very good	Excellent
1	Your level of satisfaction with the practice's opening hours					
2	Ease of contacting the practice on the telephone					
3	Satisfaction with the day and time arranged for your appointment					
4	Chances of seeing a doctor/nurse within 48 hours					
5	Chances of seeing a doctor/nurse of <u>your</u> choice					
6	Opportunity of speaking to a doctor/nurse on the telephone when necessary					
7	Comfort level of waiting room (e.g. chairs, magazines)					
8	Length of time waiting in the practice					
Ab	out the doctor/nurse (whom you have just seen)	Poor	Fair	Good	Very good	Excellent
9	My overall satisfaction with this visit to the doctor/nurse is					
10	The warmth of the doctor/nurse's greeting to me was					
11	On this visit I would rate the doctor/nurse's ability to really listen to me as					
12	The doctor/nurse's explanations of things to me were					
13	The extent to which I felt reassured by this doctor/nurse was					
14	My confidence in this doctor/nurse's ability is					
15	The opportunity the doctor/nurse gave me to express my concerns or fears was					
16	The respect shown to me by this doctor/nurse was					
17	The amount of time given to me for this visit was					

Please turn over Ⴢ





Ab	out the doctor/nurse (continued)	Poor	Fair	Good	Very good	Excellent
18	This doctor/nurse's consideration of my personal situation in deciding a treatment or advising me was					
19	The doctor/nurse's concern for me as a person on this visit was					
20	The extent to which the doctor/nurse helped me to take care of myself was					
21	The recommendation I would give to my friends about this doctor/nurse would be					
Abo	out the staff	Poor	Fair	Good	Very good	Excellent
22	The manner in which you were treated by the reception staff					
23	Respect shown for your privacy and confidentiality					
24	Information provided by the practice about its service (e.g. repeat prescriptions, test results, cost of private certificates etc)					
Fin	ally	Poor	Fair	Good	Very good	Excellent
25	The opportunity for making compliments or complaints to this practice about its service and quality of care					
26	The information provided by this practice about how to prevent illness and stay healthy (e.g. alcohol use, health risks of smoking, diet habits etc)					
27	The availability and administration of reminder systems for ongoing health checks is					
28	The practice's respect of your right to seek a second opinion or complementary medicine was					
Any	comments about how this practice could improve its service?					
Any	comments about how the doctor/nurse could improve?					
TI	he following questions provide us only with general information about survey. No one at the practice will be able to ident				sponded	to this
How in ye	old are you Are you: Was this visit with your usual clinician?	How many ye been attendin				
	Under 25 Female Yes	Less th	nan 5 yea	rs		
	25-59	5-10 ye	ears			
	60+	More to	nan 10 ye	ears		

Thank you for your time and assistance



Certificate of Completion

This is to certify that

Orchard House Surgery

ABTHC South William Street Workington Cumbria CA14 2ED

Practice List Size: 5331
Surveys Completed: 167

has completed the

Improving Practice Questionnaire

Completed on 11 February 2015

Michael freco.

Michael Greco
Director



Thank you to all patients who participated in this survey. By letting the practice know your views, positive changes can be made for the benefit of all patients.